

MINUTES
JOINT MEETING: GLENDALE CITY COUNCIL
AND GLENDALE HOUSING AUTHORITY
(STAFF ACCESS ONLY) COUNCIL CHAMBERS
613 E. Broadway, 2nd Floor Glendale, CA 91206
JUNE 8, 2021

The Joint Meeting of the Glendale City Council and Glendale Housing Authority convened in the City Hall Council Chambers, in said City, at 1:05 p.m. on the above date, pursuant to a call for such meeting signed by the City Clerk of the City Council, and on file with the City Clerk, a copy of which is as follows:

June 1, 2021
Date

A **JOINT PUBLIC MEETING** of the City Council and Housing Authority is hereby called to meet at 1:00 PM on Tuesday, June 8, 2021, in the Council Chamber, 613 E. Broadway, 2nd Floor, Glendale, CA 91206 to Consider the Following Item(s) of Business, to wit;

- 1. City Clerk, re: Minutes of the Joint City Council and Housing Authority meeting of May 11, 2021 and May 18, 2021**
- 2. Community Development, re: Consideration of Establishment of a Landlord/Tenant Advisory Body**
 - a. City Council Motion to note and file this report
 - b. City Council Motion to direct staff
 - c. Housing Authority Motion to note and file this report
- 3. Community Development, re: Adoption of the FY 2021-22 Glendale Housing Authority Budget with Approval of Two Professional Services Contract Change Orders in Support of Budget for the Fiscal Year: Change Orders for Affordable Housing Legal Services and Section 8 Software Maintenance and Licensing**
 - a. Resolution of the City Council Making Findings and Approving Expenditures of Low Moderate Income Housing Asset Funds for Administration and Planning and Expenditures Outside Redevelopment Project Areas for the FY 2021-22 Housing Authority Budget; and
 - b. Resolution of the Housing Authority Making Findings and Approving Expenditures of Low Moderate Income Housing Asset Funds for Administration and Planning and Expenditures Outside Redevelopment Project Areas for the FY 2021-22 Housing Authority Budget and Adopting the FY 2021-22 Housing Authority Budget; and
 - c. Motion of the Housing Authority to Approve an Amendment to the Professional Services Agreement with Kane, Ballmer and Berkman (C106203) to Increase the Contract Amount by \$240,000 for a New "Not to Exceed" Contract of \$560,000 for Affordable Housing Legal Services and to Extend the Agreement Term for Two Years to June 30, 2023; and
 - d. Motion of the Housing Authority to Approve an Amendment to the Professional Services Agreement with Emphasys Software (C105966A) to Increase the Contract Amount by \$85,000 for a New "Not to Exceed" Contract of \$409,007 for a Computer Software License with Maintenance and Hosting of the Housing Authority Owner Portal; and to Extend the Agreement Term for One Year to End August 31, 2022

Written Notice of said meeting was given, which Notice consisted of a copy of the foregoing Call, and was served on each Member of the Council not joining in the Call, and upon the in said City not less than 24 hours before the time fixed in said Call for said meeting, as follows:

Upon Robert Adjinian	at 5:00 p.m.	June 1, 2021	Glendale, CA
Upon Vrej Agajanian	at 5:00 p.m.	June 1, 2021	Glendale, CA
Upon Dan Brotman	at 5:00 p.m.	June 1, 2021	Glendale, CA
Upon Ardy Kassakhian	at 5:00 p.m.	June 1, 2021	Glendale, CA
Upon Ara Najarian	at 5:00 p.m.	June 1, 2021	Glendale, CA
Upon Laura Parazian	at 5:00 p.m.	June 1, 2021	Glendale, CA
Upon Paula Devine	at 5:00 p.m.	June 1, 2021	Glendale, CA

Mayor Devine called the meeting to order at 1:05 p.m.

ROLL CALL

- Absent: Kassakhian
- Report of the City Clerk of the City Council and Housing Authority, re: Posting of Agenda. The Agenda for the Tuesday, June 8, 2021 joint public meeting of the City Council and Housing Authority was posted on June 1, 2021 on the Bulletin Board outside City Hall

1. City Clerk, re: Minutes of the Joint City Council and Housing Authority meeting of May 11, 2021 and May 18, 2021

Moved: Agajanian

Seconded: Parazian

Minutes approved as submitted.

Item 2 postponed to June 15 Meeting.

2. Community Development, re: Consideration of Establishment of a Landlord/Tenant Advisory Body

- City Council Motion to note and file this report
- City Council Motion to direct staff
- Housing Authority Motion to note and file this report

3. Community Development, re: Adoption of the FY 2021-22 Glendale Housing Authority Budget with Approval of Two Professional Services Contract Change Orders in Support of Budget for the Fiscal Year: Change Orders for Affordable Housing Legal Services and Section 8 Software Maintenance and Licensing

Staff Comment:

Roubik Golanian, City Manager

Presenting:

Phil Lanzafame, Director of Community Development

- Resolution of the City Council 21-72 Making Findings and Approving Expenditures of Low Moderate Income Housing Asset Funds for Administration and Planning and Expenditures Outside Redevelopment Project Areas for the FY 2021-22 Housing Authority Budget

Moved: Brotman
Vote as Follows

Seconded: Najarian

Ayes: Agajanian, Brotman, Najarian, Devine
Noes: None
Absent: Kassakhian
Abstain: None

- b. Resolution of the Housing Authority H-516 Making Findings and Approving Expenditures of Low Moderate Income Housing Asset Funds for Administration and Planning and Expenditures Outside Redevelopment Project Areas for the FY 2021-22 Housing Authority Budget and Adopting the FY 2021-22 Housing Authority Budget

Moved: Najarian
Vote as Follows

Seconded: Devine

Ayes: Agajanian, Devine, Najarian, Parazian, Brotman
Noes: None
Absent: Adjinian, Kassakhian
Abstain: None

- c. Motion of the Housing Authority to Approve an Amendment to the Professional Services Agreement with Kane, Ballmer and Berkman (C106203) to Increase the Contract Amount by \$240,000 for a New "Not to Exceed" Contract of \$560,000 for Affordable Housing Legal Services and to Extend the Agreement Term for Two Years to June 30, 2023

Moved: Najarian

Seconded: Devine

Vote as Follows

Ayes: Agajanian, Devine, Najarian, Parazian, Brotman
Noes: None
Absent: Adjinian, Kassakhian
Abstain: None

- d. Motion of the Housing Authority to Approve an Amendment to the Professional Services Agreement with Emphasys Software (C105966A) to Increase the Contract Amount by 85,000 for a New "Not to Exceed" Contract of \$409,007 for a Computer Software License with Maintenance and Hosting of the Housing Authority Owner Portal; and to Extend the Agreement Term for One Year to End August 31, 2022

Moved: Najarian

Seconded: Devine

Vote as Follows

Ayes: Agajanian, Devine, Najarian, Parazian, Brotman
Noes: None
Absent: Adjinian, Kassakhian
Abstain: None

CITY COUNCIL/STAFF COMMENTS

Council Member Brotman asked staff to provide a brief update on the affordable rental housing for Next on Lex and Brio Apartments in Glendale. He announced there is a Rent Relief Program from the State of California. Libraries are now open to the public and staff will be able to assist citizens on using the computer and filling out forms online.

Council Member Najarian asked staff to agendize the report for affordable rental housing. Agajanian seconded.

ADJOURNMENT – 1:34 p.m.

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| - | City Council | | | |
| | Moved: | Najarian | Seconded: | Brotman |
| - | Housing Authority | | | |
| | Moved: | Najarian | Seconded: | Devine |

Mayor of the City of Glendale

City Clerk of the City of Glendale

Chair of the Glendale Housing Authority

Clerk of the Glendale Housing Authority